

**MINUTES
REGULAR MEETING
UTILITY SERVICE BOARD
OCTOBER 20, 2008**

The Regular Meeting of the Utility Service Board of the City of Jasper, Indiana, was held in the Council Chambers of City Hall in Jasper at 7:00 PM on Monday, October 20, 2008.

The meeting was called to order by Vice Chairman Alex Emmons.

UPON CALL OF THE ROLL, THE FOLLOWING WERE PRESENT:

Alex Emmons – Vice Chairman
Doug Schulte - Secretary
Wayne Schuetter – Water Commissioner
Greg A. Krodel – Gas Commissioner
Ken Sendelweck – Electric Commissioner

ALSO PRESENT:

Jerry Schitter – Electric Distribution Manager
Windell Toby – Electric Generation Manager
Michael A. Oeding – Gas & Water Manager
Ed Hollinden – Wastewater Manager
Bud Hauersperger – General Manager
Sandy Hemmerlein – City Attorney

ABSENT:

Michael A. Schwenk - Chairman
Mike Harder – Wastewater Commissioner

PLEDGE OF ALLEGIANCE (B-16)

Vice Chairman Alex Emmons led the Pledge of Allegiance.

APPROVAL OF MINUTES (B-27)

Vice Chairman Alex Emmons presented the minutes of the September 15, 2008, Regular Meeting and there being no corrections or amendments, asked for a motion to approve. Ken Sendelweck made a motion to approve the minutes of the September meeting as presented. Wayne Schuetter seconded the motion. Motion approved, 5-0.

PERSONNEL UPDATE (B-41)

Jerry Schitter informed the Board that the Electric Distribution Custodian, Mike Kiefer, resigned from his position on October 10, 2008. Schitter said this position will not be filled this year. A

new position could be created next year to incorporate the custodian duties as well as some miscellaneous duties.

FALL MAINTENANCE ON POWER PLANT (B-58)

Windell Toby stated the Power Plant is now shut down for the fall maintenance to clean the firesides out.

The Power Plant will remain shut down due to the price of power being so low at this time. It will remain shut down until the price starts to come back up.

The employees of the Power Plant have been working with crews from the Electric Distribution and Gas and Water Departments while the plant is shut down. A couple of the employees are kept at the plant to do various work there.

RENEWAL OF COAL & ASH HAULING AGREEMENT (B-71)

Windell Toby informed the Board that the coal and ash hauling agreement with Elmer Buchta Trucking will expire at the end of the year. Toby said he would like the Board's permission to extend their agreement for a period of one year. The price will increase 4% with the new agreement. The price will go from \$4.16 to \$4.32 per ton, plus the fuel surcharge.

Doug Schulte made a motion to approve a contract extension with Elmer Buchta Trucking for the year 2009. Wayne Schuetter seconded the motion. Motion approved, 5-0.

ELECTRIC PLANNING COMMITTEE REPORT (B-133)

Ken Sendelweck, Chairman of the Electric Planning Committee, stated the committee did not meet during the past month.

REVIEW OF CHURCH AVENUE WATER LINE BIDS (B-135)

Mike Oeding stated that after the bid opening last month, he and City Engineer Chad Hurm reviewed the bids to see if they could make modifications to get the project below \$150,000. They were unable to lower the bids, so the project will have to be bid out again after a wage determination hearing.

Greg Krodel made a motion to reject all of the bids for the Church Avenue Water Line Project. Doug Schulte seconded the motion. Motion approved, 5-0.

APPOINTMENT TO WAGE DETERMINATION HEARING (B-165)

Sandy Hemmerlein stated that since the Church Avenue project is over \$150,000, a wage determination hearing will have to be held. A wage determination committee must be formed and one member of the committee is to be appointed by the Utility Service Board.

Ken Sendelweck made a motion to appoint Bill Schuler as a member of the wage determination committee for the Church Avenue Water Line Project. Wayne Schuetter seconded the motion. Motion approved, 5-0.

Sandy Hemmerlein stated the Wage Determination Hearing will be held on November 6, 2008 at 1:00 PM at City Hall to determine the wages that will be incorporated into the next bidding process for this project.

UPDATE ON SR 162 GAS LINE CONNECTOR PROJECT (B-236)

Mike Oeding said all the gas line is in from the Patoka River to the Kingdom Temple Church on Justin Street. All that remains to be put in is from Justin Street to Meridian Road and from the west side of Patoka River to the pond on the Knies property. The project is approximately two-thirds completed. The project should be completed by the meeting in November.

FALL HYDRANT FLUSHING COMPLETED (B-250)

Oeding informed the Board that the fall hydrant flushing for the year has been completed.

CORRPRO WATER TOWER CATHODIC PROTECTION CONTRACT (B-254)

Oeding said the cathodic protection contract for 2009 is due. Sandy Hemmerlein will be making some changes to the contract. The contract will be for all three water towers. The cost will be \$570 for each tower, plus \$125 per tank for aviation bulb replacement. Last year the cost was \$540 for each tower.

Wayne Schuetter made a motion to enter into the annual service agreement with Corrpro for the water tower cathodic protection. Doug Schulte seconded the motion. Motion approved, 5-0.

CHEMICAL BIDS (B-290)

Mike Oeding informed the Board that he is starting the process for obtaining bids for chemicals for the next year. The bids will be opened in November and awarded in December.

Water Filtration Foreman, Tim Doersam, is researching a chemical to cut down on the amount of alum that is being used. He is researching using a flock aide in the place of the alum. This would cut back on the chemicals in the water, and reduce the amount of sludge produced. The flock is being tested at this time to see if it will work properly. Oeding will be bidding out both the alum and the flock and will determine at a later time which chemical will need to be ordered.

GAS PLANNING COMMITTEE REPORT (B-330)

Greg Krodel, Chairman of the Gas Planning Committee, stated the committee did not meet during the past month.

WATER PLANNING COMMITTEE REPORT (B-332)

Wayne Schuetter, Chairman of the Water Planning Committee, stated the committee did not meet during the past month.

SEWER RE-LINING (B-333)

Ed Hollinden stated that the sewer re-lining is completed for this year.

RELEASE RETAINAGE TO AMERICAN DEVELOPMENT (B-335)

Hollinden informed the Board that in the claim docket this month is the invoice for the release of the final retainage for American Development for the South Newton Force Main Project. This will complete the project.

Hollinden stated he contacted the Street Department to see if they were satisfied with the grading and seeding done. They have some reservations about the grading and seeding, but did not want to hold up the release of the retainage. There is a one year warranty on the project, so they will wait and see if the grading and seeding holds up.

WASTEWATER PLANNING COMMITTEE REPORT (B-349)

Ed Hollinden, Wastewater Manager, stated the committee did not meet during the past month.

MI2 WASTEWATER TRAINING (B-351)

Bud Hauersperger stated that he received some more information on MI2 regarding the training for Ed Hollinden discussed at last month's meeting. He received a statement of qualifications from them. He also changed the contract from a class 4 license to a class 3 license. Sandy Hemmerlein has also reviewed the contract and made some changes to it.

MI2 will travel to the Wastewater Department two days per month for a half day each of training with Hollinden and anyone Hollinden wants to include in on the training. The contract can be cancelled at any time. After a year of training, Hollinden will be able to take the exam for his license.

Ken Sendelweck made a motion to approve the contract with MI2 for Wastewater training. Doug Schulte seconded the motion. Motion approved, 5-0.

INDIANA OFFICE OF ENERGY & DEFENSE BIOMASS GRANT (B-438)

Bud Hauersperger said that at the last meeting Ken Sendelweck gave him a grant application from the Dubois County Area Development Corporation for renewable energy projects through the Indiana Office of Energy and Defense. A grant application was completed to do a study on co-firing wood waste or poultry litter with the coal at the Power Plant.

Hauersperger included with the application a proposal from Orbital Engineering to do a study on this topic for \$24,000. Hauersperger should hear by the end of the week if the grant money has been approved. Per the grant, the Jasper Municipal Utilities would have to pay for 10% or \$2,400 of the study and the grant would cover the rest of the cost.

If the grant is approved, an Electric Committee Meeting will be scheduled to decide how to proceed.

FINANCE COMMITTEE REPORT & PRESENTATION OF CLAIM DOCKET (B-460)

Doug Schulte reported the Finance Committee had met and reviewed the claims on the Claim Docket.

The Finance Committee recommended approval of the claims as presented.

Wayne Schuetter made a motion to approve the claims as presented. Greg Krodel seconded the motion. Motion approved, 5-0.

GAS PRICES (B-476)

Councilman Butch Schitter asked Mike Oeding about the gas prices. Oeding stated that the gas prices have been mostly following the fuel prices and have been coming down.

LASER RANGE FINDER (B-485)

City Engineer, Chad Hurm, came before the Board to request permission to send the laser range finder off to see if it could be repaired. A few years ago, the Utilities purchased a GPS unit and laser range finder for all of the utilities and engineering department to use. The laser range finder is no longer accurate.

Hurm said it would cost approximately \$4,300 to replace the laser range finder. Hurm was advised to send the laser range finder off to get a quote on what it would cost to repair or replace the unit and to report back to the Board at the next meeting.

There being no further business to come before the Board, the meeting was adjourned at 7:38 PM upon motion by Wayne Schuetter and second by Greg Krodel. Motion approved, 5-0.

The minutes were hereby approved _____ with _____ without corrections this _____ day of _____, 2008.

Attest: _____
Secretary Chairman